

## Faculty Range Adjustment Requirements 2023-2024

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In addition to teaching excellence, indicate area/areas in which candidate chooses to be judged as "exceeding criteria," demonstrating excellence (e.g. scholarship, service, both scholarship and service).

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### **Required items as indicated in the online process:**

1. **Summary Statement** indicating the candidate's accomplishments related to the specifically applicable merit-based criteria and supporting materials.
  
2. **Current Curriculum Vita** which must include name, department, rank, rank date, faculty appointment date, higher education background--degree, year received, granting institution, including date on which terminal degree equivalency was established, if applicable; and academic and professional experience including publications and other creative works, research and scholarly work in progress; student advisement, professional service, special honors or awards; professional recognition, committee memberships or other university or community special assignments with dates of service indicated.
  
3. **Peer Observations**-- Evidence of teaching competence must include two faculty (peer) observations completed within the current semester of application or the three semesters prior to application.
  
4. **Student Opinionnaires** --Evidence of teaching competence must include Student Opinionnaires from every class in the semester of application or any of the three semesters prior to application, from the same semester.